



THE WILLOWS AT ASHCOMBE MANSION

BARISTA- JOB DESCRIPTION

Position Type: Part-Time

Work Week: Non-typical

Reports To: Bar Manager

Position Description: As a Willows at Ashcombe Mansion Barista, you will work hand in hand with our bartending staff to provide a unique event-focused beverage experience to our clients by creating and serving high quality coffee and tea beverages.

Key Job Responsibilities:

- Work with the bar team to provide a quality beverage experience for all public and private events.
- Create and serve high quality espresso and tea beverages while maintaining a clean and sanitary bar.
- Set-up and breakdown of all coffee areas, equipment, and supplies.
- Adhere to recipes and prepare all beverages according to ingredient lists.
- Have a working knowledge of traditionally served coffee, espresso, and tea beverages.
- Follow proper food and beverage handling procedures.
- Provide exceptional customer service to all guests and fellow team members.
- Process and handle both cash and credit card transactions accurately using the "Toast" POS system.
- Ensure that all orders are filled quickly and accurately.
- Utilize cleaning checklists to keep workspaces organized, stocked, and presentable.
- Stay in compliance with all state and local Liquor Laws including required training programs.
- Inspire a positive energy and enthusiasm about our beverage programs to our guests.
- Work in a diverse environment with both staff and clients in a calm and intentional manner.

Required Qualifications:

- Acquire and maintain RAMP and ServeSafe certifications within 2 weeks of hire.
- Be 18 years of age or older.
- Ability to stand, and walk for extended periods of time.
- Ability to work in a fast-paced environment while managing multiple projects independently.
- Ability to work nights and weekends and some holidays.
- Ability to lift up to 20 pounds frequently, 50 pounds on occasion.
- Be willing to step in and support the bar staff as needed.
- 1+ years of barista experience required.
- 1+ years of restaurant or hospitality experience preferred.